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Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training

DATE: 20 November 1958

FROM : C/LAS/TR

SUBJECT: Weekly Activities Report #46

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Date: 08 MAR 1978 By:

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A. SIGNIFICANT ITEMS

None to report.

B. OTHER ACTIVITIES

1. My car pool informs me that following your presentation of the Language Development Program, a survey of language competences and current study of foreign languages was hastily performed in IO Division.

2. We have provided with various information, including statistics, in connection with his new assignment.

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3. We are working on a couple of odd-ball, no-sense TSS requestions for a few hours of during two months with objective "to read, write and speak Korean at a /sic/ intermediate level." Purely to save the \$1,000 involved, and not because it makes any sense, we shall try to concoct a tranquilizer for them internally, and then they can go dangerously on their merry way as "document analysts"

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TO : Chief, Language and Area School

DATE: 19 November 1958

FROM : Deputy Chief, Plans Research and Administration

SUBJECT: Weekly Activities Report

A. SIGNIFICANT ITEMS

None to report

B. OTHER ACTIVITIES

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1. A & E through [] has made a real contribution to the development of the new program on interpersonal and intercultural relationships of our overseas operations. Not only are we in close consultation, but also he has obtained some excellent material through the utilization of professional sources with which A & E are in touch.
 2. A complete inventory [] was taken Monday week in order to keep better track of maintenance and operation of the facility.
 3. One hundred and sixty-five Certifications for Language Award certificates were sent to the Registrar last week.
 4. Fourteen people reported for Proficiency tests last week in Danish, French, Japanese and Chinese.
 5. During the past week the following books were received by the LAS/TR Library in 2129 "I" Building:

Winch, Michael, Introducing Germany 1 copyGershoy, Leo, The Era of the French Revolution, 1789-1799
1 copyCurtiss, John Shelton, The Russian Revolutions of 1917
1 copyJapanese Association of International Law, Japan and the United Nations 1 copyIndian Council of World Affairs, India and the United Nations 1 copy

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Tokyo Young Women's Christian Association, Japanese Etiquette
1 copy

Cohen, Jerome B., Japan's Postwar Economy 1 copy

Fifield, Russell H., The Diplomacy of Southeast Asia:
1945-1958 1 copy

6. A total of 19 more overdue books has been received over the past two-week period. This brings the amount of delinquent returns to 98. There are only a few outstanding charges at present.

7. Chief, IAS [] made arrangements with the Foreign Service Institute to have them give oral tests in several languages where this agency had no personnel qualified to give the tests. During this period the FSI tested 4 agency employees in Thai and 1 each in Burmese, Cambodian and Indonesian. [] accompanied the group and also observed the oral tests.

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TO : Chief, Language and Area School

DATE: 20 November 1958

FROM : Deputy for Language Training

SUBJECT: Weekly Activities Report

A. SIGNIFICANT ITEMS

None to report.

B. OTHER ACTIVITIES

1. The Russian Advanced Workshop began to function on 18 November and will continue until 20 March 1959. Enrollment is as follows: Reading - 5, Grammar - 8, Speaking - 8.

2. The 12 November meeting of the Slavic department was devoted entirely to a discussion of methodology. [redacted] offered a 50-minute demonstration of various types of structural drill, followed by a question-and-answer period.

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3. [redacted] called a meeting, attended by [redacted] instructors in East European language courses (including Armenian) in the voluntary program. Mutual problems were aired, and plans made to secure a higher degree of coordination, particularly in the elementary Russian offerings. A committee was appointed which will work [redacted] in revising the course of study, and in producing standardized examinations. Six instructors attended [redacted] demonstration of drill procedures.

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4. A group of nine students of the Full-Time French class spent a very successful three days [redacted] (12 to 14 November). This was their regular mid-course exercise. The fact that the group had previously assembled for at least three functions where French was spoken exclusively helped a great deal in making their stay successful. [redacted]

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[redacted] All members of the French teaching staff were present for at least part of the exercise and deserve congratulations.

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A. SIGNIFICANT ITEMS

None

B. OTHER ACTIVITIES

1. We already have 10 definite commitments for registration in our senior-level Current Problems Seminar, scheduled for February, and anticipate that the maximum enrollment of 12 will be reached within a week. Distribution of present commitments by component is as follows: EE - 2; WE - 2; I & R - 1; SRS - 1; OCI - 1; OCR - 1; OO/C - 1; and OS/TR - 1. We will have a fuller report in a week, including our proposals for engaging two nationally-known specialists outside of government. 25X1
2. Our first Area Advisory Committee meeting since the LAS reorganization was held on 12 November. [redacted]
[redacted]
These meetings will henceforth serve two purposes: to bring together the Area Faculty for staff business, and to include other LAS personnel, as appropriate, for discussion of area training policy recommendations. Business at this meeting included: (1) preliminary decisions on Poland, Czechoslovakia, and East Germany - BCS #1, scheduled for April - that is, to place [redacted] in charge, with [redacted] assistance, to coordinate closely with SIC from the outset, and to "try out" alternative course organizations on senior EE staff before preparation of the course; (2) discussion of still-baffling AAO problems, such as getting the word through more systematically to employees and dependents, and arranging for the many country-tailored briefings. Questions were raised, and will be discussed at C/LAS' next staff meeting, whether the DDP divisions are not better situated to give the AAO briefings, and whether briefings as opposed to formal training are the proper responsibility of OTR. 25X1
3. Free Europe - Regional Survey #3 has been postponed from 19 January to 2 February in order to allow sufficient lead-time to prepare the course as now radically revamped. It will now be offered

as an intermediate-level course, for GS 9-13, and will focus strictly on European themes to the exclusion of discussions on the individual 20 countries in this area.

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